



11. For what purpose will the vehicle be used?
- Social, Domestic, Pleasure & Own Business: Yes  No
  - For Carriage of Passengers for Hire & Reward? Yes  No
  - For Carriage of Goods for Hire & Reward? Yes  No
  - For Any Other Purposes (specify) \_\_\_\_\_
12. Has customs duty been paid in full in respect of the above vehicles? Yes  No   
*\*(Duty Clause is applicable if Customs Duty has not been paid in full)*
13. Is/are the vehicle(s) fitted with anti-theft devices? *(Provide copy of installation certificate)* Yes  No

## DRIVING & CLAIM EXPERIENCE

14. Do you hold a valid Driving License: Yes  No  Class of License \_\_\_\_\_ Year License was attained \_\_\_\_\_  
*(Attach a copy of Driving License)*
15. Have you had a Motor Vehicle Accident or loss during the past Five Years? Yes  No   
 When? \_\_\_\_\_ Nature of Accident? \_\_\_\_\_  
 Estimated amount of loss \_\_\_\_\_
16. Have you ever been convicted of any motoring offence? Yes  No   
 If "Yes" please provide details \_\_\_\_\_
17. Have you ever been insured in respect of the above vehicle(s) in the past? Yes  No   
 If so, which Company? \_\_\_\_\_

## COVER

b)

What type of insurance cover do you require?

- (a) Comprehensive  b) Third Party Fire & Theft?  (c) Third Part Only

Extra benefits available at an additional premium *(Comprehensive Vehicles only)*

### Additional Premium

1. Extra Windscreen Cover above Kshs. 30,000/-? Yes  No  Limit \_\_\_\_\_ 10% of the extra limit
2. Extra Entertainment System Limit above Kshs. 30,000/-? Yes  No  Limit \_\_\_\_\_ 10% of the extra limit
3. Riot, Strike & Political Violence. Yes  No  Additional premium of 0.25% of vehicle value
4. Excess Protector. Yes  No  Additional premium of 0.25% of vehicle value  
 (Minimum Kshs. 2,500/-)
5. Car Hire - Cash Benefit up to Kshs. 30,000/- . Yes  No  Additional premium of Kshs. 3,000/- per vehicle

## DECLARATION

I/We warrant that the within statements are true in every respect and no material facts have been withheld or suppressed and that the vehicle(s) described are and shall be maintained in an efficient condition AND I/ We further warrant that if such statements and particulars are in the writing of any person other than the undersigned such person shall be deemed to have been my/our agent for the purpose of filling in the same and that I/We agree that this proposal and declaration shall form the basis of the contract between me/us and the insurer, and to accept a policy subject to the terms exceptions and conditions prescribed therein. I/We undertake that the vehicle(s) to be insured shall not be driven by any person who to my/our knowledge has been refused any motor insurance or the continuance thereof.

*I hereby declare to the best of my knowledge, that the personal information provided in this form is true, complete, and accurate. I will immediately inform the Company in writing of any changes to the information or details provided in this form.*

Proposer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of Agent/Broker/Authorized Officer if Corporate Body \_\_\_\_\_

# PRIVACY NOTICE

Fidelity Shield Insurance Company Limited ("THE COMPANY" "The Company" "We" "Us") is a leading general insurance service provider offering a wide range of insurance products and services to individuals, corporates, small and medium enterprises, and the government. The company continuously reviews its operating processes, products and services to ensure that it sustainably delivers quality to exceed its customers' expectations.

This Privacy Notice provides an overview of information we collect about you, how we use and safeguard it. Please click this link to read the Company's Corporate Privacy Notice. <https://fidelityshield.com/>.

## 1. Scope of this Privacy Notice

This Privacy Notice applies to our customer (new & existing), agents/brokers or anyone who interacts with us regarding our services in any way. We refer to these individuals as ("you," "your") in this Notice. This Privacy Notice informs you of how we process, use and safeguard your personal information.

## 2. How we collect your personal data

We collect personal data directly from by email, phone call or by hardcopy forms, book entries or correspondence such as letters. We also collect your information indirectly when you purchase our products or make enquiries or complaints through our website or through CCTV installed at any of our offices. When you give us any information about other people, you must ensure that they have Notice of this Privacy Notice and are comfortable with you disclosing such information.

## 3. Categories of personal data we collect

We process the following categories of personal information about you: biodata, contact information, identification information, location data, source of income, claims details, response given to questions contained in our proposal or claim forms, information contained in policy documents, premium details, online identifies such as cookies and related tags, past claims history, any questions and complaints you may have. We also process sensitive personal data such as your gender, sexual orientation, marital status, property details including financials and health data. In relation to your beneficiaries and next of kin, we may process their biodata including names, contact information and location data.

## 4. How we use your personal data

The information you provide us will be used to process your insurance claim, to underwrite insurance products and provide you policy covers, process premiums, generate quotes, conduct KYC background checks before issuing you policy covers, seek valuation services before issuing you policy cover, to determine whether to engage the services of loss assessors, investigators or adjusters, to evaluate the legitimacy of your claim, to facilitate payment of your claim, process your renewal policy requests, send you promotional materials, establish exercise and defend legal claims and to comply with our legal obligations. Should you fail to provide any or all the information requested in this form, we may not be able to offer our full range of services to you or offer our services as effectively as we wish to.

## 5. Sharing your personal data

We share your personal data within the company on a need-to-know basis. We also share your data with other third parties who help us provide services to you (for example website service providers, loss assessors, investigators and adjusters and consultants). We may also share your information when required to by law or court order. We take all reasonable steps to secure your data whenever we share it with third parties including vetting all third parties and, where appropriate, signing processing agreements with them. You can read more about what information may be shared in what circumstance in our full Privacy Notice.

## 6. International data Transfers

We may transfer your personal data outside Kenya to: -

- o Website services providers
- o Cloud service providers

We only share your data internationally to countries with appropriate safeguards as determined by law. We also put in place additional measures like processing agreements to safeguard your data. You can read more about what information may be transferred internationally and in what circumstance in our full Privacy Notice.

## 7. Lawful grounds for processing your personal data

We process your personal data on the following legal bases: -

- o informed consent
- o a requirement for performance of a contractual
- o obligation compliance with our legal obligations
- o our legitimate interests and for historical
- o statistical, journalistic, literature and art or scientific research

We process personal data relating to next of kin and beneficiary on the following legal bases: - to perform contractual obligations, to comply with our legal obligations, for other legitimate interests and for historical, statistical, journalistic, literature and art or scientific research purposes.

## 8. Data Security.

We have taken appropriate technical, physical, legal, and organizational measures consistent with applicable privacy and data security laws to protect the confidentiality, integrity and availability of your personal information.

## 9. Data Retention

We store your personal data for as long as is necessary to fulfill the purpose for which it was collected. We have policies and procedures in place that specify how long we keep your data in line with the law. We have also selected appropriate disposal methods for your personal data. You can read more about our retention and disposal procedures in our full Corporate Privacy Notice. If you no longer wish for us to hold your data, you can contact us on insert email.

## 10. Your rights and duties

You have the right to be informed how we use your personal data. You also have the right to access your information and to ask us to correct, erase and restrict the use of your information. Additionally, you have the right to object to your information being used by us and to receive your personal data in a structured, commonly used, and machine-readable format and to transmit the data to another data controller or data processor without any hindrance. Where you have provided consent for use of your child's information, the transfer of your sensitive data internationally, the use of your personal data for commercial purposes or any other consent, you may withdraw your consent at any time. You also have the right to human intervention in any automated decision-making we may undertake using your data.

You have a duty to promptly inform us of any changes to your personal information.

## 11. How to Exercise Your Rights

If you wish to exercise any of your rights and freedoms rights or duties, please contact us on insert email. We may contact you periodically to verify your personal information and to inform you of any changes in our Privacy Notice.

## 12. Our Contacts

If you have any questions, comments, complaints or suggestions about this privacy policy, or any other concerns about the way in which we process information about you, please contact us at insert email address or write to us at insert postal address.

*Fidelity Shield Insurance Company would, on occasion, like to keep you updated about its products and services which it considers, may interest you.*

*Please tick any of these boxes indicating how you wish to receive our updates.*

*SMS*

*Phone Call*

*Email*

*If you wish to opt out of receiving these communications, please send us an email at insert email or writing to us at insert postal address or call us on insert phone number*