

FIRE INSURANCE PROPOSAL FORM



Thank you for taking time to fill in this form. Fidelity Shield Insurance Company Limited is committed to processing your personal information according to the provisions of the Data Protection Act, 2019. Please take time to carefully read the Privacy Notice attached at the end of this form before filling in your details for more details about how we collect, use and safeguard your personal information.

QUESTIONS TO BE ANSWERED BY THE PROPOSER

Name of Proposer in full _____ Postal Address _____

Tel. No. _____ Profession or Occupation _____

Situation of the Property to be insured _____

First Period of Insurance required From ____ / ____ / ____ To ____ / ____ / ____ (inclusive)

2. CONSTRUCTION OF THE BUILDINGS

Of what materials are the buildings constructed

(a) Walls? _____

(b) Roof? _____

What is their height in storey? _____

3. USE OF THE BUILDINGS

(a) Are the buildings occupied solely for residential purposes? Yes No

If not describe the trade or business carried on _____

(b) Please give details of any machinery used in or near the buildings. _____

(c) What is the source of power for machinery, lighting or heating? _____

4. HAZARDOUS GOODS

Overleaf is a list of hazardous goods. Are any of thee kept within the building? Yes No

If so, indicate which items are kept, by whom and in what quantity. _____

ADJOINING BUILDINGS

Is each of the buildings to be insured completely detached from other buildings? Yes No

If not, what is the construction and occupation of other attached buildings?

Please illustrate the situation with a rough plan overleaf.

FIRE INSURANCE PROPOSAL FORM



5. ADDITIONAL PERILS

Do you wish to insure against any other additional perils shown below? (see details overleaf)

Please tick as appropriate

Explosion Perils A to H Earthquake Fire & Shock Bush Fire

Riot & Strike Malicious Damage

6. PREVIOUS INSURANCE

Has any Company or Insurer, in respect of any of the

- (a) Declined to insure you? Yes No
- (b) Required special terms to insure you? Yes No
- (c) Cancelled or refused to renew your insurance? Yes No
- (d) Increased your premium on renewal? Yes No

7. FINAL INTEREST

If the property is subject to Mortgage or Lien Clause, state the name of the Company interested.

THE PROPERTY TO BE INSURED

(Please note that the Sums Insured will be subject to Average. So long as the property is insured for its full value Average will not affect you, but otherwise you will be paid only a proportionate share of any loss.

To be confident of receiving full payment for a loss it is most important that all Sums Insured are fixed in relation to the highest value likely to be reached during the Period of Insurance).

- (i) Buildings including landlord's fixtures and fittings therein or thereon
- (ii) Stock and materials in trade therein the property of the Proposer or held by him in trust or on commission for which he is responsible.
- (iii) Machinery, plant and all other contents therein or thereon the property of the Proposer or held In trust for which he is responsible excluding landlord's fixtures and fittings and property more specifically insured

FIRE INSURANCE PROPOSAL FORM



Please indicate your requirements as follows Sums To Be Insured In Kshs.:-

Description	On Building	On Stock	On Machinery	Total & Other Contents
1.				
2.				
3.				
4.				
5.				

You may also wish to insure the following: -

6. Your own Household goods and Personal Effects Kshs. _____

7. Wall, Gates and Fences around the building Kshs. _____

8. Loss of Rent if the buildings become unusable For _____ month following a fire or other insured peril
Kshs. _____

9. Other Property, such as _____ Kshs. _____

Our staff will be happy to advise you and explain any matters relating to this Proposal.

DECLARATION

I/We do hereby declare that the above answers and statements are true, and that I/We withheld no material information regarding this proposal. I/We agree that this declaration and the answers given above, as well as any proposal or declaration or statement made in writing by me/us or anyone acting on my/our behalf shall form the basis of the Contract between me/us and the Company, and I/We further agree to accept indemnity subject to the conditions in and endorsed on the Company's policy.

I hereby declare to the best of my knowledge, that the personal information provided in this form is true, complete, and accurate. I will immediately inform the Company in writing of any changes to the information or details provided in this form.

Signature of Proposer _____ Date ____ / ____ / ____ Agent _____

The Liability of the Company does not commence until the proposer has been accepted and the first premium paid.

The Fire Policy issued by the Fidelity Shield Insurance Company Limited provides Indemnity at very reasonable cost for loss or damage by:

FIRE, LIGHTING, EXPLOSION OF GAS USED FOR ILLUMINATING OR DOMESTIC PURPOSES

The Policy may be extended to cover loss or damage arising from the following perils on application:

1. Explosion, other than damage to boilers economizers or other vessels, machinery or apparatus in which pressure is used.
2. Perils A to H
 - A) Storm or Tempest
 - B) Rain
 - C) Flood
 - D) Overflowing of Guttering
 - E) Bursting or overflowing of Water apparatus
 - F) Aircraft and Aerial Devices
 - G) Impact by Road Vehicles
 - H) Subterranean Fire
- (3) Earthquake Fire and Shock
- (4) Bush Fire
- (5) Riot and Strike (and Malicious Damage connected therewith)

Note: The above perils have been summarized and the full wordings may be had on request.

**FIRE INSURANCE
PROPOSAL FORM**



Fidelity Shield Insurance Company would, on occasion, like to keep you updated about its products and services which it considers may interest you.

Please tick any of these boxes indicating how you wish to receive our updates.

SMS

Phone Call

Email

If you wish to opt out of receiving these communications, please send us an email at insert email or writing to us at insert postal address or call us on insert phone number.

PRIVACY NOTICE

Fidelity Shield Insurance Company Limited ("THE COMPANY" "The Company" "We" "Us") is a leading general insurance service provider offering a wide range of insurance products and services to individuals, corporates, small and medium enterprises, and the government. The company continuously reviews its operating processes, products and services to ensure that it sustainably delivers quality to exceed its customers' expectations.

This Privacy Notice provides an overview of information we collect about you, how we use and safeguard it. Please click this link to read the Company's Corporate Privacy Notice. <https://fidelityshield.com/>.

1. Scope of this Privacy Notice

This Privacy Notice applies to our customer (new & existing), agents/brokers or anyone who interacts with us regarding our services in any way. We refer to these individuals as ("you," "your") in this Notice. This Privacy Notice informs you of how we process, use and safeguard your personal information.

2. How we collect your personal data

We collect personal data directly from by email, phone call or by hardcopy forms, book entries or correspondence such as letters. We also collect your information indirectly when you purchase our products or make enquiries or complaints through our website or through CCTV installed at any of our offices. When you give us any information about other people, you must ensure that they have Notice of this Privacy Notice and are comfortable with you disclosing such information.

3. Categories of personal data we collect

We process the following categories of personal information about you: biodata, contact information, identification information, location data, source of income, claims details, response given to questions contained in our proposal or claim forms, information contained in policy documents, premium details, online identifies such as cookies and related tags, past claims history, any questions and complaints you may have. We also process sensitive personal data such as your gender, sexual orientation, marital status, property details including financials and health data. In relation to your beneficiaries and next of kin, we may process their biodata including names, contact information and location data.

4. How we use your personal data

The information you provide us will be used to process your insurance claim, to underwrite insurance products and provide you policy covers, process premiums, generate quotes, conduct KYC background checks before issuing you policy covers, seek valuation services before issuing you policy cover, to determine whether to engage the services of loss assessors, investigators or adjusters, to evaluate the legitimacy of your claim, to facilitate payment of your claim, process your renewal policy requests, send you promotional materials, establish exercise and defend legal claims and to comply with our legal obligations.

Should you fail to provide any or all the information requested in this form, we may not be able to offer our full range of services to you or offer our services as effectively as we wish to.

5. Sharing your personal data

We share your personal data within the company on a need-to-know basis. We also share your data with other third parties who help us provide services to you (for example website service providers, loss assessors, investigators and adjusters and consultants). We may also share your information when required to by law or court order. We take all reasonable steps to secure your data whenever we share it with third parties including vetting all third parties and, where appropriate, signing processing agreements with them. You can read more about what information may be shared in what circumstance in our full Privacy Notice.

6. International data Transfers

We may transfer your personal data outside Kenya to: -

- Website services providers
- Cloud service providers

We only share your data internationally to countries with appropriate safeguards as determined by law.

We also put in place additional measures like processing agreements to safeguard your data. You can read more about what information may be transferred internationally and in what circumstance in our full Privacy Notice.

6. Lawful grounds for processing your personal data

We process your personal data on the following legal bases: -

- informed consent
- a requirement for performance of a contractual obligation
- compliance with our legal obligations
- our legitimate interests and for historical
- statistical, journalistic, literature and art or scientific research.

We process personal data relating to next of kin and beneficiary on the following legal bases: - to perform contractual obligations, to comply with our legal obligations, for other legitimate interests and for historical, statistical, journalistic, literature and art or scientific research purposes.

7. Data Security

We have taken appropriate technical, physical, legal, and organizational measures consistent with applicable privacy and data security laws to protect the confidentiality, integrity and availability of your personal information.

8. Data Retention

We your personal data for as long as is necessary to fulfil the purpose for which was collected. We have policies and procedures in place that specify how long we keep your data in line with the law. We have also selected appropriate disposal methods for your personal data. You can read more about our retention and disposal procedures in our full Corporate Privacy Notice. If you no longer wish for us to hold your data, you can contact us on insert email.

9. Your rights and duties

You have the right to be informed how we use your personal data. You also have the right to access your information and to ask us to correct, erase and restrict the use of your information. Additionally, you have the right to object to your information being used by us and to receive your personal data in a structured, commonly used, and machine-readable format and to transmit the data to another data controller or data processor without any hindrance. Where you have provided consent for use of your child's information, the transfer of your sensitive data internationally, the use of your personal data for commercial purposes or any other consent, you may withdraw your consent at any time. You also have the right to human intervention in any automated decision-making we may undertake using your data. You have a duty to promptly inform us of any changes to your personal information.

10. How to Exercise Your Rights

If you wish to exercise any of your rights and freedoms rights or duties, please contact us on insert email. We may contact you periodically to verify your personal information and to inform you of any changes in our Privacy Notice.

11. Our Contacts

If you have any questions, comments, complaints or suggestions about this privacy policy, or any other concerns about the way in which we process information about you, please contact us at insert email address or write to us at insert postal address.